

Ref: SAM/ITQ/2026/0010

SECTION C – ANNEXES

ANNEX A – PAYMENT

A1) Payment Schedule

Vendors shall provide Payment Schedule in the following format:

Base Subscription				
No.	Renewal License	Quantity	Unit Price	Total Item Price
B.1	ADOBE CREATIVE CLOUD FOR TEAMS	9		
B.2	ADOBE ACROBAT PRO FOR TEAMS SUBSCRIPTION	40		
B.3	ADOBE SIGN FOR BUSINESS	900 Transactions		

Schedule of Rates (SOR)			
No.	Additional License	Quantity	Unit Price
C.1	ADOBE CREATIVE CLOUD FOR TEAMS	1	
C.2	ADOBE ACROBAT PRO FOR TEAMS SUBSCRIPTION	1	
C.3	ADOBE SIGN FOR BUSINESS	100 Transactions	

A2) Payment to be made only after full delivery of goods and services.

A3) Payment shall be made at the end of the month for invoices received by SAM by the 1st of the month. If invoices are received after the 1st of the month, payment shall be made at the end of the following month.

Ref: SAM/ITQ/2026/0010

ANNEX B – BILL OF MATERIALS (BOM)

Base Subscription		
No.	Renewal License	Quantity
B.1	ADOBE CREATIVE CLOUD FOR TEAMS	9
B.2	ADOBE ACROBAT PRO FOR TEAMS SUBSCRIPTION	40
B.3	ADOBE SIGN FOR BUSINESS	900 Transactions

Schedule of Rates (SOR)		
No.	Additional License	Quantity
C.1	ADOBE CREATIVE CLOUD FOR TEAMS	1
C.2	ADOBE ACROBAT PRO FOR TEAMS SUBSCRIPTION	1
C.3	ADOBE SIGN FOR BUSINESS	100 Transactions